

GOSHEN PARKS AND RECREATION PARK BOARD MINUTES

Date: March 19, 2018

Time: 5:30pm

Place: 410 W Plymouth Avenue, Rieth Interpretive Center

Present: Roger Nafziger, President; Doug Yoder, Secretary; Barb Swartley, Board Member; Jim Wellington, Board Member.

Also Present: Don Shuler, Park Attorney; Tanya Heyde, Superintendent; Kevin Yoder, Maintenance Director; Kimberlee Stephens, Recreation Supervisor; Lori Swiger, Administrative Office; Patrick Coonan, community member.

I. Call to Order

Nafziger called the meeting to order at 5:31 PM.

II. Motion to Amend Agenda

Heyde added seasonal job descriptions.

III. Approval of February 22, 2018 Park Board Minutes

Nafziger called for a motion to approve the Park Board Minutes of February 22, 2018. On a motion by Wellington, seconded by Swartley, ayes carried.

IV. Approval of Parks And Recreation Payable Dockets

Nafziger called for a motion to approve the Parks & Recreation Payable Dockets for January 2018 and February 2018. On a motion by Yoder, seconded by Swartley, ayes carried.

V. Approval of Park Gifts

Nafziger called for a motion to approve Park Gifts for December 2017, January 2018 and February 2018. On a motion by Wellington, seconded by Yoder, ayes carried.

VI. Approval of Park Gifts Expense

Nafziger called for a motion to approve Parks Gifts Expenditures for January 2018 and February 2018. On a motion by Yoder, seconded by Wellington, ayes carried.

VII. Public Presentations and Correspondence

Heyde added a presentation by Patrick Coonan who is working towards creating a Community Orchard. Coonan presented the Board with a plan to create a community orchard in one of the Goshen City Parks to teach residents how to grow fruit and nut trees and plants. The Community Resilience Guild is backing the project and there are plans to raise money with different types of funding campaigns. Wellington inquired as to how many acres would be needed for the project. Coonan replied that they would propose a half-acre, possibly in Watertower Park, with plans to expand. Wellington inquired about how the responsibilities would be laid out between Goshen Parks and volunteers. Coonan replied that most would be up to volunteers. Heyde added the organization would need to provide a detailed proposal to the Park Department and the Board. The proposal would also require legal review. A Memo of Understanding would need to be established for the use of parkland. On a motion by Wellington to move forward with exploring the idea, seconded by Swartley, ayes carried.

VIII. Approval of Superintendent and Director Reports

Nafziger called for a motion to approve the Superintendent and Director Reports. On a motion by Wellington, seconded by Yoder, ayes carried.

IX. New Business

1. Indiana Department of Transportation Bike/Pedestrian Facilities Project

Heyde presented the board with an agreement with the State of Indiana allowing them to have temporary occupancy on Parks property along the 9th street corridor. Heyde requested permission from the Board to be allowed to enter into the contract. Shuler explained that the contract guarantees that the state will return

the property to its original state after use. Nafziger called for a motion to allow Heyde to execute and enter into the Temporary Occupancy Contract with the State of Indiana. On a motion by Wellington, seconded by Swartley, ayes carried.

2. Windmill at Dykstra Park

Heyde presented the board with a plan by the East Goshen Neighborhood Association to construct a wooden windmill in Dykstra Park. Wellington asked if the windmill would fit in with the layout of the park. Heyde replied that it would fit very well. Nafziger called for a motion to approve the windmill at Dykstra Park. On a motion by Wellington, seconded by Swartley, ayes carried.

3. Flood Update

Heyde presented the board with documentation of damage to Park properties due to the February flooding event. It was discovered that the City did not have flood insurance on these properties and that funds may or may not be reimbursable from FEMA. Heyde explained the Parks administrative office has been moved to the Rieth Center in order to serve the public, the recreation department has been moved to the Schrock Pavilion and the maintenance department is recently back to operating in the maintenance garage. The Administrative Office Building at 607 W. Plymouth is in a floodway and most likely will not be repaired for use due to local building code and requirements by the Indiana Department of Natural Resources. Heyde circulated equipment repair and replacement costs provided by Central Garage for equipment damaged in floodwaters. Heyde explained that equipment continues to be evaluated by Central Garage and she will keep the Board updated. Heyde added that the damaged trail at Fidler Pond Park was repaired by the Utility Department and the Park is open to the public again. Both the Utility Department and the Street Department assisted in repair of the Abshire Park Trail and boardwalk.

4. Recreation Service Agreements

Stephens presented the board with a service agreement for Justin Kincaid to instruct the new Basketball Skills Camp at Prairie View Elementary School and asked for permission to enter into and execute the agreement. On a motion by Wellington, seconded by Yoder, ayes carried.

5. Temporary/Seasonal position essential duties

Heyde presented the board with essential duties for seasonal positions for approval. The positions included pool staff, lifeguards, cashiers, landscaping, Discovery Day Camp staff, cleaning staff, mowers and Fidler Pond Park staff. The Board combined the temporary/seasonal essential duties (New Business #5) and the Recreation Coordinator essential duties (New Business #6) into one motion recorded as: On a motion by Wellington, seconded by Yoder, ayes carried.

6. Recreation Coordinator essential duties

Heyde presented the board with essential duties for the Recreation Coordinator position for approval. Nafziger called for a motion to approve the seasonal and recreation coordinator positions. On a motion by Wellington, seconded by Yoder, ayes carried.

7. Global 6K for Water Special Event Application

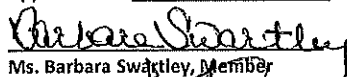
Heyde presented the board with a special event contract from The Whole Gospel Project to hold a 6k walk at Fidler Pond Park. Revenue will not be taken in on Park property and fees will be \$125.00 for the event. Liability insurance will also be required for the event. Nafziger called for a motion to approve the special event contract. On a motion by Wellington, seconded by Yoder, ayes carried.

X. Old Business

None

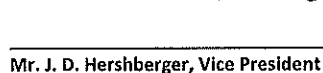
Park Board Signatures:

Approved this Monday, April 16, 2018


Ms. Barbara Swartley, Member


Mr. Roger Nafziger, President


Dr. James Wellington, Member


Mr. J. D. Hershberger, Vice President

Mr. Doug Yoder, Secretary ATTEST:

