

## GOSHEN PARKS AND RECREATION PARK BOARD MINUTES

**Date:** November 19, 2018

**Time:** 5:30pm

**Place:** 410 W. Plymouth Avenue, Rieth Interpretive Center

**Present:** Roger Nafziger, President; Jennifer Shell, Vice President; Doug Yoder, Secretary; Barb Swartley, Member; Jim Wellington, Member.

**Also Present:** Tanya Heyde, Superintendent; Kevin Yoder, Maintenance Director; Kimberlee Stephens, Recreation Supervisor; Aaron Kingsley, Park Forester; Staycie Gervais, Administrative Office; Don Shuler, Park Attorney; Julia Gautsche, City Council Member; Steve Ruby, Troyer Group.

**I. Call to Order**

Nafziger called the meeting to order at 5:31PM.

**II. Motion to Amend Agenda**

None

**III. Approval of October, 2018 Park Board Minutes**

Nafziger called for a motion to approve the Park Board Minutes for October 15, 2018. On a motion by Yoder, seconded by Wellington, ayes carried.

**IV. Approval of Parks And Recreation Payable Docket, October, 2018**

*Financial reports for October, 2018 were not yet available per Clerks Office*

**V. Approval of Park Gifts, October, 2018**

*Financial reports for October, 2018 were yet available per Clerks Office*

**VI. Approval of Park Gifts Expense, October, 2018**

*Financial reports for October, 2018 were not yet available per Clerks Office*

**VII. Public Presentations and Correspondence**

None

**VIII. Approval of Superintendent and Director Reports**

Nafziger called for a motion to approve the Superintendent and Director Reports for October, 2018 as presented. On a motion by Wellington, seconded by Swartley, ayes carried.

**IX. New Business**

**1.) Master Plan Update**

Steve Ruby, consultant from the Troyer Group, updated the Board on the preliminary survey results that included percentages of park visitation, common activities the public likes to do at the parks, walkability of the trails and trail use. Ruby also informed the Board of past and future public events attended to gain feedback from the community as well survey results that included potential interested donors.

**2.) Tree Canopy Goal**

Aaron Kingsley, Parks Forester, presented the Board with a proposal to adopt an Urban Tree Canopy Goal of 45% canopy cover by 2045. Kingsley explained his strategy and importance of achieving this canopy goal such as number of trees needed, the importance of maintaining the trees, how the tree canopy goal will benefit our ecosystem, health, financial benefits, how and who would need education about the tree canopy goal and how to participate in it. Financial support for the tree canopy goal was discussed. Heyde explained supporting and approving the canopy goal includes financial support as outlined in the proposal. Kingsley asked the Board for approval and support of this proposal going forward to the City. On a motion by Wellington, seconded by Swartley, ayes carried.

**3.) Recreation Service Agreements**

Stephens presented the Board with service agreements for Emilia Dupin, Adult Coed Volleyball Referee and Pamela Sanchez, Zumba Instructor. Stephens requested permission to enter into and execute these agreements as presented. On a motion by Wellington, seconded by Yoder, ayes carried.

**4.) Maintenance Service Agreements**

Yoder presented the Board with service agreements from Abonmarche to complete surveys at Dykstra Park (1500 E. Lincoln) for plans to construct a new pavilion, 9<sup>th</sup> Street (117 & 119 S. 9<sup>th</sup> Street) for a proposed dog park and the Hay Park (1414 W Plymouth Avenue) for the preparations for the inclusive playground. Yoder requested permission to enter into and execute these agreements as presented. On a motion by Wellington, seconded by Shell, ayes carried.

**5.) Quilt Garden MOU**

Heyde presented to the Board with a Memorandum of Understanding with the Elkhart County Convention and Visitors Bureau for a quilt garden to be established at Abshire Park in 2019. Heyde requested permission to enter into and execute this MOU as presented and pending legal review. On a motion by Wellington, seconded by Yoder, ayes carried.

6.) January Park Board Elections & Plan Commission Appointment

Heyde circulated term information and reminded the Board of the January Park Board Elections.

X. Old Business

None

Park Board Signatures:

Approved this Monday, December 17, 2018

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Ms. Barbara Swaffley, Member

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James Wellington, Member

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Mr. Doug Yoder, Secretary ATTEST:

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Mr. Roger Nafziger, President

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Jennifer Shell, Vice President