

## GOSHEN PARKS AND RECREATION PARK BOARD MINUTES

**Date:** May 20, 2019

**Time:** 5:30pm

**Place:** 410 W. Plymouth Avenue, Rieth Interpretive Center

**Present:** Roger Nafziger, President; Jennifer Shell, Secretary; Doug Yoder, Vice President; Jim Wellington, Member; Barbara Swartley, Member.

**Also Present** Tanya Heyde, Superintendent; Kevin Yoder, Maintenance Director; Kimberlee Stephens, Recreation Supervisor; Don Shuler, Park Attorney; Julia Gautche, City Council.

- I. **Call to Order**  
Nafziger called the meeting to order at 5:30 PM.
- II. **Motion to Amend Agenda**
- III. **Approval May 20, 2019 Park Board Minutes**  
Nafziger called for a motion to approve the Park Board Minutes for May 20, 2019. On a motion by Wellington, seconded by Shell, ayes carried.
- IV. **Approval of Park Payable Docket, March, 2019 and April, 2019**  
Nafziger called for a motion to approve the Parks and Recreation Payable Docket for March 2019 as well as April 2019. On a motion by Wellington, seconded by Shell, ayes carried.
- V. **Approval of Park Gifts, March, 2019 and April, 2019**  
Nafziger called for a motion to approve the parks gifts for March 2019 as well as April 2019 as presented. On a motion by Wellington, seconded by Shell, ayes carried.
- VI. **Approval of Park Gifts Expense, March, 2019 and April, 2019**  
Nafziger called for a motion to approve the parks gifts expenditures for March 2019 as well as April 2019 as presented. On a motion by Wellington, seconded by Shell, ayes carried.
- VII. **Public Presentations and Correspondence**  
None
- VIII. **Approval of Superintendent and Director Reports**  
Nafziger called for a motion to approve the Superintendent and Director Reports for May 2019 as presented. On a motion by Wellington, seconded by Yoder, ayes carried.
- IX. **New Business**
  - 1.) **Elkhart Memorial School River Clean Up**  
Heyde presented the Board with a Special Event Contract from Elkhart Memorial High School requesting use of Parks canoes for a river cleanup in Mount Ville

Michigan. The request is for use at no cost. Elkhart Memorial will trailer the canoes themselves and return them. On a motion by Shell, seconded by Yoder, ayes carried.

**2.) Rosa Garcia – Special Event Application**

Heyde presented to the Board with a special event application for a birthday party at Walnut Park. The request is for use of a larger than 10x10 pop up tent and a larger attendance than what the rented structure can accommodate. Parks requires a certificate of liability for one million dollars and for the City of Goshen Parks and Recreation Department named as additional insured. Fees would apply including pavilion rental fees, \$40 tent fee and a \$25 attendance fee. On a motion by Wellington, seconded by Yoder, ayes carried.

**3.) TriMichiana/WFRN – Special Event Application**

Heyde presented the Board with an application from TriMichiana and WFRN who collectively are putting on a family 5k and 2K run on October 12, 2019. Locations used will include Schrock Pavilion, Riverside Pavilion, Millrace Trail and some green space. The request is for use of a larger than 10x10 pop up tent and a larger attendance than what the rented structures can accommodate. Expected attendance is 251-1000 people. The attendance fee is \$100 dollars and the tent fee is \$40 or \$100 dependent on the size of the tent. The Riverside and Schrock Pavilions rental fees would apply. Parks requires a certificate of liability for one million dollars and for the City of Goshen Parks and Recreation Department named as additional insured. Heyde noted that TriMichiana would need to reach out to the Mayor's Office for Board of Works approval and will be advised to contact the Street Department, Engineering Department and Police Department for route road closure requests. On a motion by Wellington, seconded by Shell, ayes carried.

**4.) Hawks Site Plan**

Heyde presented a request from Brad Mosness, Abonmarche Project Manager for the Hawk's Building exterior improvements. Included in your packet is a site plan for the Hawks Building improvements. NIPSCO is requesting an electrical transponder be placed in the pedestrian right of way on the east end of the walk between the pedestrian bridge and West Jefferson Street. Maps have been circulated with the area highlighted and noted. The transponder is expected to be a 10 x 10 steel frame, with a five feet wood plank enclosure. Collectively City departments have reviewed and support the placement. The request is presented to the Board because the transponder will be placed in an existing pedestrian easement or a portion of it and just to the east of the proposed transponder placement is planned development for a park area. On a motion by Wellington, seconded by Shell, ayes carried.

**5.) Master Plan**

Heyde presented the Board with a letter from the Indiana Department of Natural Resources stating they have received, reviewed, and accepted the final draft of the Master Plan. The acceptance of the Master Plan makes Parks eligible for Land and Water and Conservation grants. No action is needed this is only informational.

**6.) Goshen Public Library**

Stephens asked for permission to give the Goshen Public Library 100 free one-day pool passes for the 2019 season. The library will use the passes as reading incentives for their summer reading program. On a motion by Wellington, seconded by Yoder, ayes carried.

**7.) Epic Race Timing**

Stephens asked for permission to enter into and execute an agreement with Epic Race Timing to provide professional timing for our new event the Family Fun Color Run in October. On a motion by Wellington, seconded by Shell, ayes carried.

**8.) Recreation Service Agreements**

Stephens asked for permission to ratify, enter into and execute the recreation service agreements as presented for adult softball umpires Justin Kincaid, Tom Eisenhour, John Swihart, Sam Henry, Phil Vance and Danny Barrett; adult softball scorekeepers Roger Egli and Mike Kincaid; Phil Weaver-Stoesz light services for the Ballet Spring Concert and Jep Hostetler, roaming magic for the Arbor Day Celebration. The agreements are being ratified because they are officials for softball, which happened in between board meetings. On a motion by Wellington, seconded by Yoder, ayes carried.

**X. Old Business**

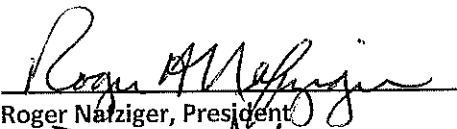
None

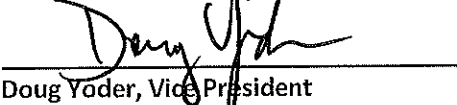
Park Board Signatures:

Approved this Monday, June 17, 2019

  
Barbara Swartley, Member

  
James Wellington, Member

  
Roger Natziger, President

  
Doug Yoder, Vice President

Jennifer Shell, Secretary ATTEST:

