

# CITY OF GOSHEN, INDIANA

## POSITION DESCRIPTION

**Department:** Parks & Recreation

**Position:** Fidler Pond Attendant (Labor-Semiskilled)

**Job Category:** LTC (Labor, Trades, Crafts)

**Status:** Temporary

**FLSA Status:** Non-exempt (Hourly)

**Date of Announcement:** April 1<sup>st</sup>, 2023

**Application Deadline:** Until position is filled

Under the supervision of the Facility Coordinator, the temporary Fidler Pond Attendant is responsible for delivering excellent customer service during the operation of boat rentals and for park and facility grounds keeping. This position supports the Park Department staff in their efforts to provide and conduct high quality recreation programs, events and facilities within Goshen City Parks.

### **Essential Duties and Responsibilities:**

*The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive.*

- Boat rental and launching
- Oversee water activities
- Money handling and payment processing
- Customer service
- Facility maintenance
- Grounds keeping - Trimming, landscaping
- Cleaning and maintenance of boats, lifejackets, barn and work spaces
- Trash and debris pick up around park
- Perform other duties as assigned

### **Minimum Training and Experience Required:**

- College student or older.
- Relevant work experience in lawn maintenance.

### **Special Requirements:**

- Must be at least 16 years old.
- Valid driver's license.

### **Minimum Physical and Mental Abilities:**

- Must be available 05/15/2023 to 07/30/2023, then weekends through August 27
- Must be able to add/subtract to accurately count money & distribute accurate change.
- Ability to sit and stand for long periods.
- Must be able to use hand to finer motions and distinguish money bills and face value.
- Ability to interpret, apply and explain rules, regulations, policies and procedures.
- Ability to verbally communicate and exchange information.
- Ability to use utilize departmental equipment including mechanic's tools, medical supplies, equipment.
- Must have the ability to recognize safety hazards and take the necessary measures to remedy them.
- Must be able to problem solve and maintain control in an emergency.
- Ability to exert physical effort in light to heavy (up to 75 lbs) work involving routine stooping, kneeling, crouching, reaching, lifting and pulling; ability to climb and balance.
- Ability to walk and climb to inspect and work parkland, facilities and playgrounds.
- Ability to make sound judgements and to exercise courtesy and tact in dealing with patrons.
- Must be comfortable in and around open water; able to swim.

**Environmental Adaptability:**

- Ability to work outdoors in extreme temperatures and inclement weather for extended periods.

**Work Hours:**

Sunday – Saturday, varied shifts between 8:00 am and 9:00 pm. Weekend and evening hours required.

Must be available 05/15/2023 – 07/30/2023, then weekends through 08/27/2023.

Required for special events: Saturday, July 8 and Saturday, August 12, 2023.

**Rate of Pay:**

\$14.50/Hour

Applications are required and are available in Human Resources at 204 E. Jefferson, Suite 3, Goshen IN or online at [www.goshenindiana.org](http://www.goshenindiana.org), Click on “job opportunities”.

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