

CITY OF GOSHEN, INDIANA

POSITION DESCRIPTION

Department: Parks & Recreation

Position: Swim Lesson Instructor (Water Safety Instructor)

Job Category: LTC (Labor, Trades, Crafts)

Status: Seasonal

FLSA Status: Exempt-Recreational (Hourly)

Date of Announcement: April 1st, 2023

Application Deadline: Until positions are filled

Under the direction of the Recreation Supervisor and the Pool Director, the Water Safety Instructor is responsible for instructing swim lessons to guests while providing a safe and enjoyable aquatics facility. This position supports the Park Department staff in their efforts to provide and conduct high quality recreation programs, events and facilities within Goshen City Parks.

Essential Duties and Responsibilities:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive.

- Plan Swimming lessons
- Instruct swimming techniques, strokes and water safety to student with varying swimming abilities and for those of any age.
- Enhance swimming abilities with more experienced swimmers.
- Assess the progress of students and adjust instruction accordingly
- Measure and evaluate progressive development of student's abilities.
- Complete required swim lesson forms
- Maintain safety of pool
- Guard against swimming accidents and dangerous conditions with the use of preventative techniques.
- Put into action proper procedures in case of emergency.

Minimum Training and Experience Required:

Special Requirements:

- Red Cross Water Safety Instructor Certification
- Red Cross CPR certification for professional rescuers
- First Aid certification
- CPR Certification for professional rescuer
- Proven experience working as a swim instructor or lifeguard.
- Must be available 05/15/2023 to 07/30/2023.
- Must be at least 16 years old according to Red Cross Certification standards

Minimum Physical and Mental Abilities:

- Sound knowledge of proper swimming techniques and water safety rules.
- Must have the ability to recognize safety hazards and take the necessary measures to remedy them.
- Must be able to problem solve and maintain control in an emergency.
- Must be able to climb and maintain balance.
- Must possess strong swimming abilities.
- Excellent conflict resolution skills.
- Effective communication skills.
- Passionate and enthusiastic.
- Ability to walk and climb to enter/exit pool
- Ability to provide on deck and in water instruction and illustrations.

- Ability to make sound judgements and to exercise courtesy and tact in dealing with patrons
- Ability to interpret, apply and explain rules, regulations, policies and procedures.
- Ability to orally communicate and exchange information
- Ability to exert physical effort with light to heavy lifting and routine stooping, kneeling, crouching, reaching, lifting and pulling; ability to climb and balance.

Environmental Adaptability:

- Ability to work outdoors in extreme temperatures and inclement weather.

Rate of Pay:

Grade 6; \$18.62/Hour

Work Hours:

Monday through Friday, varied shifts: 9:00 am – 11:00 am and 4:15 pm – 6:15 pm.

Required for special events: Saturday, July 8 and Saturday August 12, 2023.

Must be available 05/15/2023 to 07/30/2023.

Applications are required and are available in Human Resources at 204 E. Jefferson, Suite 3, Goshen IN or online at www.goshenindiana.org, Click on “job opportunities”.

The City of Goshen provides equal employment opportunities to all employees and applicants for employment. EOE/Drug Free/Smoke Free