

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING  
HELD, FEBRUARY 4, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on February 4, 2019, at 2 p.m. for their weekly Board meeting. Board Member Landis was the presiding officer with members of the Board present or absent as follows:

**PRESENT:** Mayor Jeremy Stutsman, Board Member Mike Landis, Board Member Mitch Day

**ABSENT:**

**OTHERS:** Clerk-Treasurer Administrative Assistants, Central Fleet Maintenance Manager, Fire Chief, Street Commissioner, Director of Public Works, Wastewater Superintendent, Mayor's Administrative Assistant, Police Chief, Contracts & Claims Manager, Utilities Office Manager, City Attorney, Civil Traffic Engineer, Assistant City Planner, Legal Compliance Administrator, Communications Coordinator, Parks Superintendent

Minutes of the meeting of January 28, 2019, were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

**REQUEST TO AWARD BID AND APPROVE CONTRACT FOR CONCRETE  
SERVICES—KUERT CONCRETE, INC.**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award a quote for concrete services to Kuert Concrete, Inc. On January 14, 2019, the Board of Public Works and Safety opened quotes for concrete services Q18-12-015. Upon review of the quotes received both, Kuert Concrete, Inc. and John Ward Concrete, Inc. took exceptions:

- Kuert Concrete, Inc. included an additional charge of \$100 minimum load charge.
- John Ward Concrete included 4 additional charges including a \$120 minimum load charge.

The City's Utility Department reviewed last year's load sizes and calculated loads under 4 yards at an additional cost of \$100 and added that to Kuert Concrete's quote. With the additional charge, Kuert Concrete remained the lowest quoter at a contract amount not to exceed \$114,450.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE OCCUPANCY PERMIT WITH BLUE DIAMOND  
DEVELOPMENT COMMUNITIES, LLC**

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with Blue Diamond Development Communities, LLC for the new building constructed at 1626 Autumn Blaze Ln.

The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions. The owner agrees to complete all remaining work as soon as conditions permit, but no later than June 15, 2019.

The property owner has provided the City a surety in the amount of twenty-four thousand dollars (\$24,000) to insure the timely completion of the remaining work. Once all building code requirements have been met and the agreement has been executed by both parties, the City will issue a certificate of occupancy for the location.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO DISPOSE OF UNPAID FINAL UTILITY ACCOUNTS**

Utilities Business Office Manager Kelly Saenz requested Board approval to move unpaid finalized accounts from active to collection, sewer liens, and write-offs. The original amount of unpaid final Water/Sewer accounts for the period was \$5,246.83. Collection letters were sent out and payments of \$2,625.03 have been collected. The uncollected amount equals \$2,621.80. These are accounts that were for the most part finalized through October 31, 2018.

Water:	\$1,173.21
Sewer:	\$1,448.59

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO ALLOW DUMPSTER AT 109 E. CLINTON ST.**

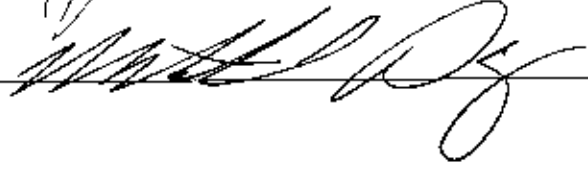
Nancy Greer, CDR Construction, 109 E. Clinton St., requested Board approval for a dumpster to be placed for one week in one parking space for the purpose of getting rid of debris.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_ 

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_ 

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST**  \_\_\_\_\_  
**CLERK-TREASURER ANGIE MCKEE**