

**BOARD OF PUBLIC WORKS JULY 8TH, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., July 8th, 2019, at 2 p.m. for their weekly Board meeting. Mayor Jeremy Stutsman was the presiding officer with members of the Board present or absent as follows:

**PRESENT:** Mayor Jeremy Stutsman, Board Member Mike Landis, Board Member Mitch Day

**ABSENT:**

**OTHERS:**

Clerk-Treas. Admin Assistants  
~~Asst. Brownfield Coordinator~~  
Central Fleet Maint. Manager  
Fire Chief  
Street Commissioner  
~~Human Resources~~  
Director of Public Works  
Wastewater Superintendent  
~~Mayor's Admin Assistant~~  
Fire Lieutenant

Police Chief  
Utilities Office Manager  
~~Contracts & Claims Manager~~  
Water & Sewer Superintendent  
City Attorney  
~~Asst. Street Commissioner~~  
Civil Traffic Engineer  
~~Brownfield Coordinator~~  
Asst. Fire Chief

Asst. Building Commissioner  
~~City Planner~~  
Assistant City Planner  
Legal Compliance Administrator  
Communications Coordinator  
~~Assistant Police Chief~~  
~~Building Inspector~~  
Parks Superintendent  
Clerk Treasurer

Minutes of the meeting of July 1st, 2019, were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved.

**REQUEST TO HIRE—MICHAEL J HAMBY- GFD**

Fire Chief Dan Sink requested Board approval for the hiring of Michael J Hamby for the position of Probationary Firefighter for the Goshen Fire Department. Hamby's hiring to be effective July 9th, 2019.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO PROMOTE- GARY L MAST- GFD**

Fire Chief Dan Sink requested Board approval for the Promotion of Gary L Mast for the position of Fire Captain for the Goshen Fire Department. Mr. Mast's hiring to be effective July 12th, 2019.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO PROMOTE- JEROD K ERB- GFD**

Fire Chief Dan Sink requested Board approval for the Promotion of Jerod K Erb for the position of Fire Lieutenant for the Goshen Fire Department. Erbs' hiring to be effective July 12th, 2019.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO PROMOTE- LYLE R WINGARD- GFD**

Fire Chief Dan Sink requested Board approval for the Promotion of Lyle R Wingard for the position of Fire Sergeant for the Goshen Fire Department. Wingard's hiring to be effective July 12th, 2019.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE 2019 ANNUAL ELKHART CO 4H FAIR PARADE STAGING AND RUNNING**

Goshen Noon Kiwanis Board Member Boyd Smith requested Board approval for the staging and running of this year's annual Elkhart County 4H Fair. Also requests to have GPD close streets as they deem appropriate for safety.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE POLICE ESCORT AND NORTH LOT CLOSURE- JANUS MOTORCYCLE RIDE**

Amy Worsham has requested Board approval for the closure of the North lot of Janus Showroom and also for the police escort for the ending portion of their customer appreciation motorcycle ride. Mayor Stutsman discussed with Chief of Police Jose Miller about if the escort would be county or a city issue. Chief Miller agreed that it should go through county first.

Board Member Day moved to approve the request for the lot closure but pending the police escort until Ms. Worsham asks County. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE BLOCKED PARKING SPOTS - IGNITION MUSIC**

Julie Hershberger has requested Board approval the closure of 4 parking spots in the back of their business. Three (3) spots will be used for artists' buses/trailers and one (1) parking spot will be used for the Beer Garden.

Mayor Stutsman confirmed Ignition Music owned their own cones.

Board Member Day moved to approve the request and also amend for the following year. Second by Board Member Landis and motion passed unanimously.

### **REQUEST TO DISPOSE OF UNPAID FINAL UTILITY ACCOUNTS**

Utilities Billing Office Manager Kelly Saenz requested Board approval to move unpaid final utility accounts from active to Collection, Sewer Liens and Write-Off's. The original amount of unpaid Water/Sewer accounts for this period was \$2618.91. Collection letters were sent out and payments of \$2410.06 have been collected. The uncollected amount equals \$208.85.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

### **NOTICE OF PUBLIC HEARING**

The Goshen Board of Public Works and Safety will conduct a public hearing at its regular meeting on July 8th, 2019 at 2:00pm to determine whether the City of Goshen should sell the real estate at 1120 S 11<sup>th</sup> Street, Goshen, Indiana. The hearing will be held in the City Court Room/Council Chambers at the Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana. All interested members of the public are invited to attend and will be given the opportunity to testify on the proposed sale at the public hearing.

Mayor Stutsman closed the hearing.

### **APPROVE SALE OF 1120 S 11<sup>th</sup> STREET AND AUTHORIZE ISSUANCE OF A REQUEST FOR BIDS TO PURCHASE REAL ESTATE – RESOLUTION 2019-20**

Legal Compliance Administrator Shannon Marks, requested the Board approval for the sale of 1120 S 11th Street and to authorize the issuance of a Request for Bids to Purchase Real Estate. The City has determined the real estate as surplus.

Board Member Landis moved to approve the request for sale and authorize the request for bids to purchase real estate. Second by Board Member Day and motion passed unanimously.

**REQUEST FOR SR 119 CLOSURE FOR KIDS & TEENS TRIATHLON**

Civil Traffic Engineer Leslie Biek requested Board approval for the closure of SR 119 from South 3<sup>rd</sup> Street to Indiana Avenue. The closure will be from Saturday, July 13<sup>th</sup> from 7:00 AM to 12:00PM. The Goshen Street Department will be assisting in the set up and removal of the barricades.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST FOR FIRST STREET CLOSURE – ROCK RUN CREEK TO WILDEN AVE**  
**(JN: 2014-0053)**

Director of Public Works Dustin Sailor requested Board approval for road closure of First Street from Oakridge Avenue to Wilden Avenue. Walsh and Kelly is scheduled to start phase two of construction on the First Street Reconstruction Project the week of July 8<sup>th</sup>, 2019. The segment is expected to be re-opened to traffic by September 9, 2019.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.


**PRIVILEGE OF THE FLOOR**

Water and Sewer Superintendent Kent Holdren notified the Board that the Water and Sewer Department will be installing two (2) sewer manholes, one located at 412 S 5<sup>th</sup> St and another manhole at 505 S 5<sup>th</sup> St. For the Safety of the work crews and traffic, the City is requesting permission to close South 5<sup>th</sup> St between Madison St and Monroe St and South 5<sup>th</sup> St between Monroe St and Purl St to thru traffic for 2 days, starting at 7:00 am Tuesday 7/9/2019 and reopening for traffic 8:00 am Thursday 7/11/2019, (weather permitting).

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

**MAYOR JEREMY STUTSMAN**  \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY**  \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST**  \_\_\_\_\_  
**CLERK-TREASURER ANGIE MCKEE**

