



MINUTES of December 14, 2020 Regular Meeting

Board of Public Works & Safety and Stormwater Board

Held 2:00 p.m. Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

Present: Chair Jeremy Stutsman, Member Mary Nichols, Member Mike Landis

Absent: None

Minutes of June 15, November 23, November 30, December 7 were presented. Board agreed to vote on the approval of minutes at the December 21 meeting.

Fire Department Retirement: Assistant Chief Mervin Miller

Assistant Chief Mike Happer presented the packet memo.

Landis/Nichols moved to accept the retirement of Assistant Chief Mervin Miller effective January 2, 2021.

Passed 3-0

Fire Department Resignation: Matthew Whitford as Active Paramedic

Happer presented the packet memo.

Landis/Nichols moved to accept Matthew Whitford's resignation as an active paramedic effective January 1, 2021. Passed 3-0

Passed 3-0

Trash Container Placement Request: 621 Emerson St.

Brad Hunsberger presented his request to temporarily close an alley next to his house. Hunsberger stated he has notified his neighbors and they have no objections.

Landis asked if there was a timeframe. Hunsberger stated he estimates the end of December through the first week of January.

Landis/Nichols moved to approve the placing of a dumpster in the alley at 612 Emerson St. for approximately one from the end of December through the first week of January 2021. Passed 3-0



Variance for Sign in Right-of-Way, Purl St. & River Race Dr.

Merritt Lehman, representing Millrace Cohousing, presented a request to place a sign in the public right-of-way on the west side of River Race Drive near the intersection of Purl St.

Director of Public Works Dustin Sailor stated that the Engineering Department did not find any safety concerns with the sign placement. Sailor asked that a right-of-way permit be pulled.

Landis/Nichols moved to approve the request for a sign variance on the corner of Purl and River Race Dr. with the understanding that if in the future it needs to be removed it would be done at the expense of the cohousing neighborhood and also they would pull any required permits. Passed 3-0

QPA Purchase of Fire Department Vehicles from Kelley Chevrolet, LLC

City Attorney Bodie Stegelmann presented the packet memo.

Landis/Nichols moved to grant permission to purchase a 2021 Chevy Tahoe for the cost of \$38,190.00 with the delivery date by April, 15, 2020 from Kelly Chevrolet, LLC. Passed 3-0

Change Order #4 for E. Goshen Water Main, JN: 2019-0037

Sailor presented the packet memo.

Landis/Nichols moved to approve Change Order No. 4 for an extension of 154 calendar days to May 147, 2021 for the East Goshen Water Main Replacement Project JN: 2019-0037. Passed 3-0

Change Order #7 for Police Training Facility, JN: 2018-0014

Sailor presented the memo which is attached as *Exhibit A*.

Question from Landis and discussion regarding change order details.

Landis/Nichols moved to approve Change Order #7 for the Goshen Police Depart Training Center JN: 2018-0014 for increases of \$1654.51 and 21 days. Passed 3-0

Renewal of OJS HVAC Planned Maintenance Program

Stegelmann presented the packet memo.

Landis sought clarification on what has been paid previously and what is changed and included. Discussion seeking clarification on the question.



Landis/Nichols moved to approve the Agreement Amendment with OJS HVAC Planned Maintenance Program, with the original agreement being dated August 28, 2018 to add an additional year for the buildings involved from September 1, 2020 until August 31, 2021. Passed 3-0

"Art Alley" Murals and "Murphy Stage" in east/west alley, 100-block S. Main St

Redevelopment Project Manager Becky Hutsell presented the packet memo.

Mayor Stutsman stated the he is the owner of the building where the art will be hung. Mayor acknowledged Hutsell and Elkhart County Board of Realtors for their help on the project.

Landis/Nichols moved to approve the installation of mural frames and stage within the public right-of-way in the east/west alley between 118 and 120 S. Main St. Passed 3-0

Center for Healing & Hope Special Use of Schrock Pavilion at Shanklin Park for Covid-19 Testing

Mayor Stutsman noted traffic backup on first testing day.

Parks & Recreation Superintendent Tanya Heyde explained a special use application is normally approved by Park Board, then proceeded to discuss various details and logistics of the arrangement.

Landis/Nichols moved to approve the special use event application for the Center for Healing & Hope to use Shanklin Park for their testing facility. Passed 3-0

Privilege of the Floor

Sailor stated that NIPSCO needed to extended their previous lane restrictions through December 24 at Dierdorff Rd. and NIPSCO will notify if any power outages need to happen.

Landis/Nichols moved to approve the extended lane restrictions on Dierdorff Road for NIPSCO's work through December 24, 2020. Passed 3-0

Stutsman/Landis moved to approve Civil City and Utility claims and adjourn. Passed 3-0

Adjournment at 2:28 p.m.



Exhibit A (4 pgs): Change Order #7 for Goshen Police Department Shooting Range Training Center, JN: 2018-0014

APPROVED

A handwritten signature in black ink, appearing to read "J Stutzman", written over a horizontal line.

Jeremy Stutzman, Chair

A handwritten signature in black ink, appearing to read "Michael Landis", written over a horizontal line.

Michael Landis, Member

A handwritten signature in black ink, appearing to read "Mary Nichols", written over a horizontal line.

Mary Nichols, Member

ATTEST

A handwritten signature in black ink, appearing to read "Adam Scharf", written over a horizontal line.

Adam Scharf, Clerk-Treasurer

12-14-20 EXHIBIT A



**Engineering Department
CITY OF GOSHEN**

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MEMORANDUM

TO: Board of Public Works & Safety

FROM: Engineering Department

RE: **CHANGE ORDER NO. 7 FOR GOSHEN POLICE DEPARTMENT
SHOOTING RANGE TRAINING CENTER (JN: 2018-0014)**

DATE: December 14, 2020

Attached please find Change Order No. 7 for the Goshen Police Department Shooting Range Training Center.

Change Order No. 7 covers additional costs for providing power for the 2nd floor ventilation unit, as well as correcting remaining wiring and rough-in locations missed on design drawings. Change Order No. 7 also extends the substantial completion date 21 days to January 12, in order to complete the additional work and because of lead times for materials approved on December 10. The previous contract amount, with change orders, was \$375,112.60. The new changes increase the contract amount by \$1,654.51, for a revised contract amount of \$376,767.11, an increase of 19.46% over the original contract price.

Requested motion:

Move to approve Change Order No. 7 for the Goshen Police Department Shooting Range Training Center Project for an increase of \$1,654.51 and twenty-one days.

CHANGE ORDER FORM

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Change Order No. 7

Date: 12/14/20

**CITY OF GOSHEN, INDIANA
OFFICE OF THE CITY ENGINEER
204 E. Jefferson Street, Suite 1
Goshen, IN 46528**

OWNER: City of Goshen
PROJECT NAME: Goshen Police Department Shooting Range Training Center
PROJECT NUMBER: 2018-0014
CONTRACTOR: R. Yoder Construction, Inc.

I. DESCRIPTION OF WORK INVOLVED (Use additional sheets if needed)

This Change Order includes additional electrical work needed for ventilation power supply, providing an additional emergency light, and correcting rough-in locations.

Change Order No. 7 also includes an addition of 21 calendar days to the contract completion date. This is due to a 3-week lead time with door hardware that was approved on December 10.

CO7.1	Relocating data receptacles from 18" to 60" AFF in 1st Floor Storage/Work Room	1 LSUM @ \$1,654.51	\$1,654.51
CO7.2	Additional Emergency Light in Mechanical Room (FACP Location)	1 LSUM @ \$0.00	\$0.00
CO7.3	Wiring (1) 3-Way Switch in Room 104 (Correction to Plans)	1 LSUM @ \$0.00	\$0.00
CO7.4	Providing (1) J-Box for 2nd Floor HRV Power Supply	1 LSUM @ \$0.00	\$0.00
		Subtotal -	\$1,654.51

CHANGE ORDER FORM

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Change Order No. 7

II. ADJUSTMENTS IN AMOUNT OF CONTRACT

1. Amount of original contract		\$315,400.02
2. Net (Addition/ Reduction) due to all Previous Contract Supplements Numbers 1 to <u>6</u>		\$59,712.58
3. Amount of Contract, not including this supplement		\$375,112.60
4. Addition/ Reduction to Contract due to this supplement		\$1,654.51
5. Amount of Contract, including this supplemental		\$376,767.11
6. Total (Addition/ Reduction) due to all Change Orders (Line 2 + Line 4)		\$61,367.09
7. Total percent of change in the original contract price Includes Change Order No. 1 to <u>7</u> (Line 6 divided by Line 1)		19.46%

III. CONTRACT SUPPLEMENT CONDITIONS

1. The contract completion date established in the original contract or as modified by previous Contract Supplement(s) is hereby extended/~~reduced~~ by 21 calendar days, making the final completion date January 12, 2020.
2. Any additional work to be performed under this Contract supplement will be carried out in compliance with the specifications included in the preceding Description of Work Involved, with the supplemental contract drawing designed as _____, and under the provisions of the original contract including compliance with applicable equipment specifications, general specifications and project specifications for the same type of work.
3. This Contract Supplement, unless otherwise provided herein, does not relieve the contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The contractor expressly agrees that he will place under coverage of his Performance and Payment Bonds and contractor's insurance, all work covered by this Contract Supplement. The contractor will furnish to the owner evidence of increased coverage of this Performance and Payments bonds for the accrued value of all contract supplements, which exceed the original contract price by twenty (20) percent.

CHANGE ORDER FORM

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Change Order No. 7

RECOMMENDED FOR ACCEPTANCE

 12.14.2020

Dustin K. Sailor, P.E.
Director of Public Works

ACCEPTED: BOARD OF PUBLIC WORKS AND SAFETY
CITY OF GOSHEN, INDIANA

Mayor

Member

Member

ACCEPTED: CONTRACTOR

R. Yoder Construction

BY: _____
Signature of authorized representative

Printed

Title