



# CITY OF GOSHEN

## RULES FOR VIRTUAL PUBLIC MEETINGS

Updated February 8<sup>th</sup>, 2021

In accordance with Mayor Stutsman's Executive Order 2021-01 and Governor Eric Holcomb's Executive Order 21-03 all upcoming City of Goshen public meetings and hearings will be held and accessible to the public digitally only—there is no physical public access during COVID-19 Orange and Red state designations. The public is encouraged to attend these meetings by clicking on the links to meetings provided on the City's website calendar: [www.goshenindiana.org/calendar](http://www.goshenindiana.org/calendar).

Meetings held during Yellow and Blue designations will be open to the public in limited numbers due to social distancing requirements. These meetings will also be accessible by clicking on the links to meetings provided on the City's website calendar: [www.goshenindiana.org/calendar](http://www.goshenindiana.org/calendar).

### **Members of the public attending meetings digitally are expected to follow these rules to help these meetings flow better:**

1. Treat these meetings as you would any public meeting that would take place in a physical setting. The same respect and etiquette is expected from attendees as is from members of the boards and commissions.
2. Members of the public can participate in the meeting during the appropriate times when the member conducting the meeting opens a time for public comment.
3. Any comment made by the public must be made to the members of the board or commission and not to other members of the public.
4. Public comment may be limited to no more than three (3) minutes per person. If the comment goes over the three-minute time limit, the member of the public will be subject to being muted.
5. To make a comment: Click on the "Raise Hand" button (if calling in by phone press\*9). The Virtual Meeting Technology Operator will allow the member of the

public to talk if it is at an appropriate time.

6. At the start of your comment, please state your name and the city you live in.
7. After the comment is made, the Virtual Meeting Technology Operator will disable the public member's ability to communicate with the board or commission members.

**Members of the public attending the meetings in-person during Yellow and Blue designations are expected to follow these rules to help these meetings flow better (if attending digitally the same guidelines previously stated still apply):**

1. Goshen City Council and the Mayor are requiring all attendees to properly wear a mask at all times. If you have a medical condition and cannot wear a mask please contact the City prior to the meeting. The city will be sure you have access to a link for computer or phone connections to attend digitally. Anyone refusing to wear a mask and wanting to attend in-person will be denied access to the room and encouraged to join digitally.
2. All previously stated rules apply with the exception of rules #5 and #7. If you wish to speak during public comment raise your hand when the comment period opens.