



Board of Public Works & Safety and Stormwater Board

Regular Meeting Agenda

2:00 p.m. February 22, 2021

Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

To access online streaming of the meeting, go to <https://goshenindiana.org/calendar>

Call to Order by Mayor Jeremy Stutsman

Approval of Minutes – Feb. 15

Approval of Agenda

(1) Open Bids for Tri-axle Dump Truck

Privilege of the Floor

Approval of Civil City and Utility Claims

Adjournment



MINUTES of February 15, 2021 Regular Meeting

Board of Public Works & Safety and Stormwater Board

Held 2:00 p.m. Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

Present: Chair Jeremy Stutsman, Member Mike Landis

Absent: Member Mary Nichols

Minutes from February 8 were presented.

Landis/Stutsman moved to approve the minutes of February 8, 2021 as presented. Passed 2-0

Landis/Stutsman moved to approve the agenda as presented. Passed 2-0

Police Department Promotion of Curtis J. Weldy from Sergeant to Lieutenant

Chief of Police Jose' Miller presented the packet memo.

Landis/Stutsman moved to approve the promotion of Curtis J. Weldy from Sergeant to Lieutenant retroactive to Friday, February 12, 2021. Passed 2-0

Lieutenant Curtis J. Weldy was sworn in by Mayor Jeremy Stutsman.

Fire Department Contractual Write-offs and Bad Debt, 2012-20

Clerk's note: Full itemized report is available upon request.

Mayor Stutsman presented the packet memo.

Clerk-Treasurer Adam Scharf said that the collection rate on the memo may not be relevant due to the sample including many residual items dating back to 2012.

Mayor Stutsman clarified that the exact dates were May 14, 2012 to December 10, 2020.

Landis/Stutsman moved to approve the write-offs of bad debts that have not been collected that total \$963,617.97. Passed 2-0



Agreement with Right Stuff for Employee Timekeeping Software and Services

Scharf presented the packet memo.

Questions and discussion by the board and Clerk-Treasurer, including: 3-year agreement term, \$70,000 planned in 2021 city budget for this implementation, central payroll department will audit data coming from departments and have administrative rights to all departments' records.

Landis/Stutsman moved to approve the agreement with Right Stuff for employee timekeeping and software services for a three year agreement, approve the software license agreement, and authorize the Clerk-Treasurer to execute the agreement. Passed 2-0

Olive Street Road Closure at Lincoln Avenue, JN: 2019-0046

Director of Public Works Dustin Sailor presented the packet memo.

Sailor stated that due to anticipated inclement weather, the dates are requested to be moved to February 22 to February 26, 2021.

Landis/Stutsman moved to approve the closure of Olive Street, just north of Lincoln Avenue, from February 22, 2021 until February 26, 2021. Passed 2-0

Extension of Lincoln Avenue and Olive Street Lane Restrictions JN: 2019-0046

Sailor presented the packet memo.

Sailor stated that due to the previous requested being pushed back a week, this request would also need to be moved back a week making the new dates March 5 to March 12, 2021.

Landis/Stutsman moved to approve an extension of lane restrictions along Lincoln Avenue and Olive Street until March 12, 2021. Passed 2-0



Privilege of the Floor

Mayor Stutsman reminded everyone that heavy snow will arrive between 6 p.m. and midnight. Urged residents and to be safe, slow down if driving, and consider Street Department plowing when parking.

Stutsman/ Nichols moved to approve Civil City and Utility claims and adjourn. Passed 2-0

Adjournment at 2:14 p.m.

APPROVED

Jeremy Stutsman, Chair

Michael Landis, Member

Mary Nichols, Member

ATTEST

Adam Scharf, Clerk-Treasurer



**Legal Department
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To: Board of Public Works and Safety
From: Carla Newcomer
Subject: Open Quotes for Tri-Axle Dump Truck Purchase

Bids are due to be opened on Monday, February 22, 2021 for the purchase of a **Tri-Axle Dump Truck**.