



Board of Public Works & Safety and Stormwater Board

Regular Meeting Agenda

2:00 p.m. April 5, 2021

Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

To access online streaming of the meeting, go to <https://goshenindiana.org/calendar>

Call to Order by Mayor Jeremy Stutsman

Approval of Minutes

Approval of Agenda

- (1) Request for Awning Extending into Right-of-way: 102 N. Main St. (Awnings Unlimited)
- (2) Request for Sewer Charge Relief: 1120 S. Main St. (Dylan Abshire)
- (3) College Ave. Lane Restrictions Near Lincolnway East / US 33, JN: 2016-0021
- (4) Dierdorff Road Closure North of College Ave., JN: 2016-0021
- (5) North Main St. Partial Lane Restrictions, JN: 2016-0020
- (6) Olive St. Closure at Lincoln Ave., JN: 2019-0046
- (7) West Washington St. 2-hour, Customer/Visitor Parking Signs

Privilege of the Floor

Approval of Civil City and Utility Claims

Adjournment



247 in

66 in



113 in

36 in

@108



Water & Sewer Utilities Business Office
CITY OF GOSHEN
203 South Fifth Street • Goshen, IN 46528-3713

Phone (574) 533-9399 • Fax (574) 533-6961
watersewer@goshencity.com • www.goshenindiana.org

Request for Sewer Charge Adjustment

All fields must be filled out to process this request

Account#: 422-0090-04

Account Holder Name: Dylan Abshire

Service Address: 1120 S Main St

Contact Phone: 574-538-9030

Date of Leak: 1/10/2021 - 3/18/2021

Cause of Leak: Outside spigot left on -

It was frozen in hose

Has Leak Been Repaired: Yes

Has Leak Been Verified: Matt Beard

Total Amount of Credit: \$ 517.85



Account Number 422-0090-04 New Occupant

Address 1120 S MAIN ST

Zone 04 ** Notes **

Name ABSHIRE, DYLAN

General | Metered | Non-Metered | Financial | Information | Comments | History | Consumption History | Service Orders | Devices

Code CALL Text LFT MESS ABT LEAK 3-18-21
Description CALLED CUSTOMER

Code	Description	Data	Addr/Occup
CALL	CALLED CUSTOMER	LFT MESS ABT LEAK 3-18-21	
OWN	OWNER	ANGELA GINGERICH	
OWNBL	AUTO TURN ON	ANGELA GINGERICH	

Edit This Record

Clear

View michelleldr

Account Management - (View)

File Edit Options Functions Consoles Help Chat



Account Number

Address

Zone

Name

General | Metered | Non-Metered | Financial | Information | Comments | History | Consumption History | Service Orders | Devices

Pending Activity

Balance



Drag and drop the headers to rearrange the columns

Date	Packet	Type	Receipt #	Reference	Debits	Credits	Balance
03/08/2021	020490	Bill		1/14- 2/15 04/05	407.72		542.03
03/04/2021	020488	Late Charge			12.21		134.31
02/08/2021	020411	Bill		12/15- 1/14 03/01	122.10		122.10
01/29/2021	020378	Payment	1415794	VISA BG		110.56	0.00
01/29/2021	000000	Memo	1415794	Ex CUT-PMT 110.56CR			110.56
01/11/2021	020325	Bill		11/11-12/15 02/01	35.22		110.56
01/06/2021	020313	Late Charge			3.44		75.34
01/05/2021	020243	Memo		Excluded Cutoff			71.90
12/14/2020	020251	Bill		10/12-11/11 01/04	34.23		71.90
12/09/2020	020243	Late Charge			3.44		37.67
11/09/2020	020154	Bill		9/12-10/12 12/07	34.23		34.23
10/30/2020	020139	Payment	1391948	RG 6975994		68.45	0.00
10/30/2020	000000	Memo	1391948	Ex CUT-PMT 68.45CR			68.45
10/12/2020	020086	Bill		8/13- 9/12 11/02	34.86		68.45
10/06/2020	020051	Memo		Excluded Cutoff			43.59

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View

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Account Number
 Zone

Address
 Name

General | Metered | Non-Metered | Financial | Information | Comments | History | Consumption History | Service Orders | Devices

Services

Period Thru

Grid Graph



Year <input type="text" value="2021"/>									
Month	Date	Read		Total Consumption	Demand		Reading		Occupant
		Previous	Current		Read	Consumption	Flag	Source	
- Year : 2021 Total 2									
Feb	02/15/2021	934	974	4000			Regular	Hand Held	04
Jan	01/14/2021	924	934	1000			Regular	Hand Held	04
- Year : 2020 Total 12									
Dec	12/11/2020	923	924	100			Regular	Hand Held	04
Nov	11/11/2020	922	923	100			Regular	Hand Held	04
Oct	10/12/2020	921	922	100			Regular	Hand Held	04
Sep	09/12/2020	921	921	0			Regular	Hand Held	04
Aug	08/13/2020	919	921	200			Regular	Hand Held	04
Jul	07/14/2020	917	919	200			Regular	Hand Held	04
Jun	06/14/2020	915	917	200			Regular	Hand Held	04
May	05/13/2020	912	915	300			Regular	Hand Held	04
				Avg 432					

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Bill Maintenance



File Edit Options Help Chat



Account 422-0090-04
 Zone 04

Address 1120 S MAIN ST
 Name ABSHIRE, DYLAN
 Book Dates 2/15/2021 Thru 3/15/2021

Manual Bill
 Bill Printed

Metered Non-Metered Revenue Distribution

Serv/Tbl 100/101 Description W-USAGE 5/8" METER Status On

Meter Number 881028281 Scale 1.000 Dials 6		Charges Net Tax Fuel Adj.		Readings Previous 25 Current 25 Note		Consumption Meter 0 Service 3500 Bill 3500	
------------------------------------------------------------	--	-------------------------------------------	--	------------------------------------------------------	--	------------------------------------------------------------	--

Serv	Tbl	Description	Meter #	Scale	Dials	Previous	Current	Consumption	Expected	Note
100	101	W-USAGE 5/8" METER	881028281	1.000	6	25	25	3500	1718	
		Meter Swap	03495460	100.000	4	974	1009	3500		

Arrears Net Tax Returns Total

Allocation Calculate Print Meter Account Reading Estimate Message Exit

View michelleldr

ZONE: BOOK:

SINGLE BILL CALCULATION

CALCULATION: N/A

BOOK DATES: 2/15/2021 - 3/15/2021

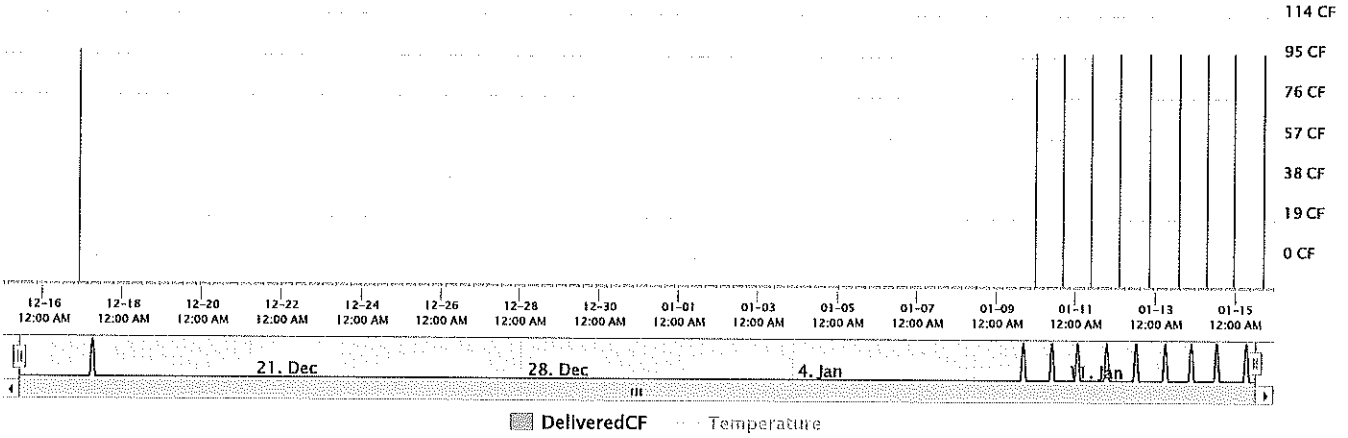
ACCOUNT	SERV/TBL	CHARGE	PREVIOUS	CURRENT	CONS	SERV/TBL	CHARGE	SERVICE INFO
422-0090-04	ARREARS	542.03				210-110 SW	240.10	
ABSHIRE, DYLAN	100-101 WT	89.50			3500	220-101 SB	10.76	STEP: 01
1120 S MAIN ST			25	25	0	<---- CURRENT METER		
			974	1009	3500	<---- SWAP-OUT 03495460		
	100-101 TAX	6.27				221-101 SB	0.00	STEP: 01
						230-101 SP	0.20	STEP: 01
						110-101 WB	8.34	STEP: 01
						110-101 TAX	0.58	
						120-101 MC	0.00	**SUSPENDE**
						130-101 FP	5.19	STEP: 01
						140-101 WP	0.50	STEP: 01
						PENALTY	36.15	
								TOTAL 903.47

*** END OF REPORT ***

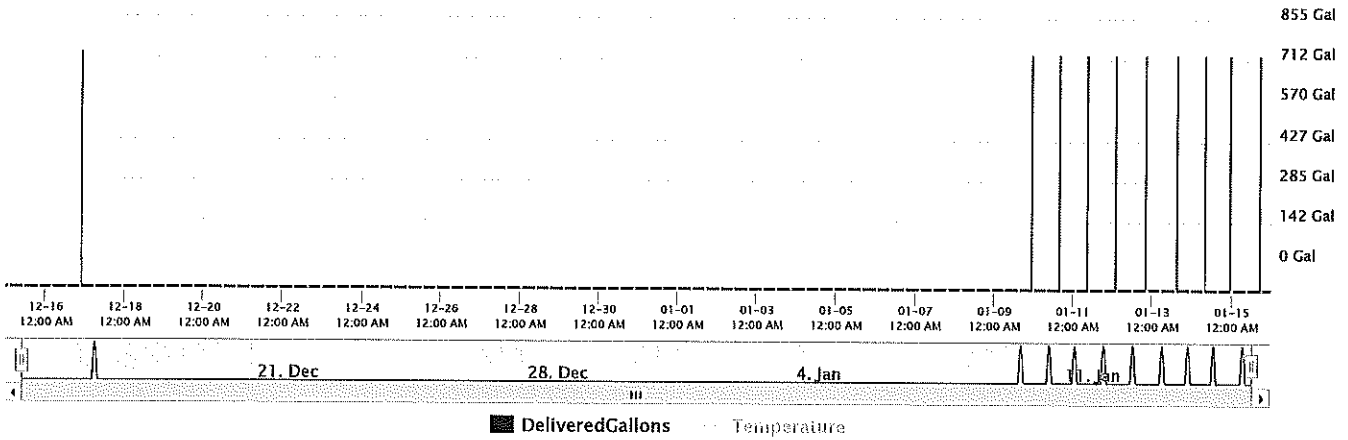
12/15/2020 - 01/15/2021

Device Number: 03495460
Account Number: 422-0090-04
Radio Number: 19006566
Customer Name: DYLAN ABSHIRE
Processed Date/Time: Mar 18, 2021 1:43:39 AM
Uploaded Date/Time: Mar 17, 2021 9:03:14 PM
Location: 1120 S Main St Goshen City IN 46528

Volume (CF)



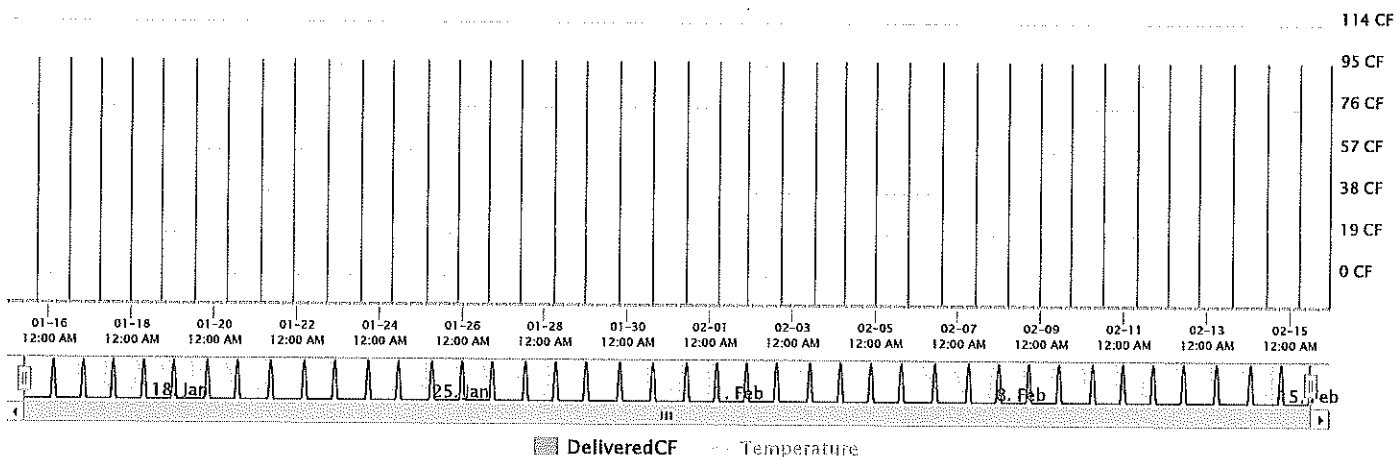
Volume (Gal)



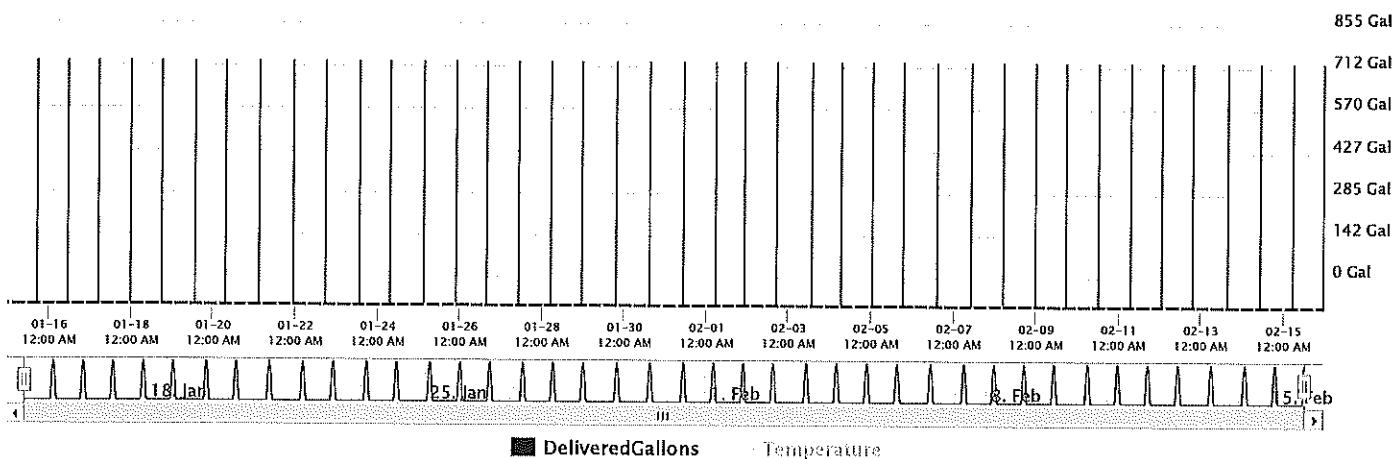
01/15/2021 - 02/15/2021

Device Number: 03495460
Account Number: 422-0090-04
Radio Number: 19006566
Customer Name: DYLAN ABSHIRE
Processed Date/Time: Mar 18, 2021 1:43:39 AM
Uploaded Date/Time: Mar 17, 2021 9:03:14 PM
Location: 1120 S Main St Goshen City IN 46528

Volume (CF)



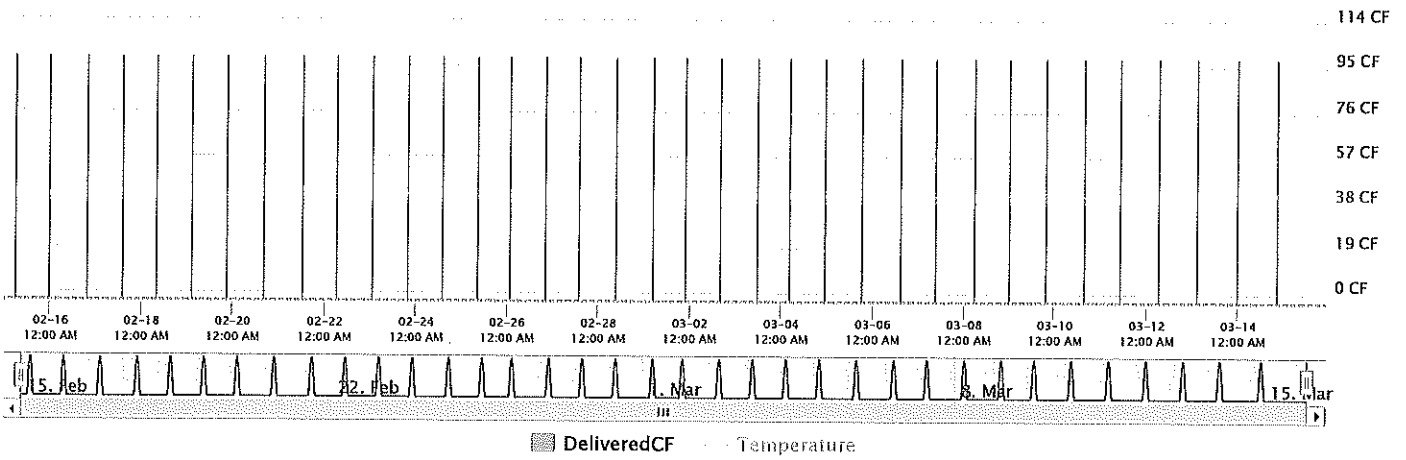
Volume (Gal)



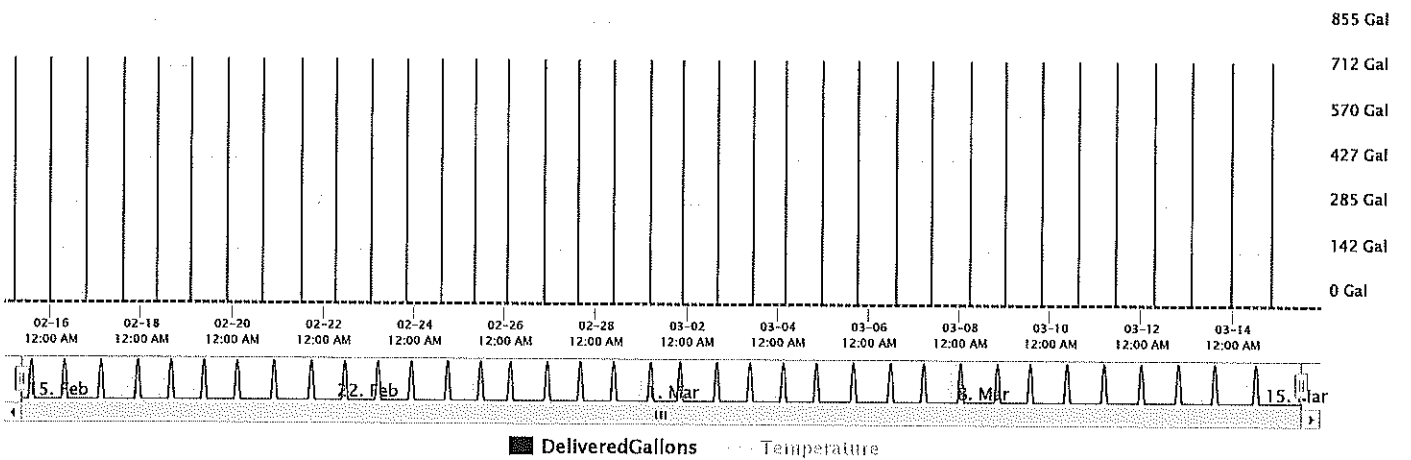
02/15/2021 - 03/15/2021

Device Number: 03495460
Account Number: 422-0090-04
Radio Number: 19006566
Customer Name: DYLAN ABSHIRE
Processed Date/Time: Mar 18, 2021 1:43:39 AM
Uploaded Date/Time: Mar 17, 2021 9:03:14 PM
Location: 1120 S Main St Goshen City IN 46528

Volume (CF)



Volume (Gal)





**Engineering Department
CITY OF GOSHEN**

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MEMORANDUM

TO: Board of Public Works and Safety

FROM: Goshen Engineering Department

RE: **COLLEGE AVENUE LANE RESTRICTIONS NEAR LINCOLNWAY EAST /
US 33 (JN: 2016-0021)**

DATE: April 5, 2021

Phend & Brown has requested permission to close shoulders, reduce lane widths, shift lanes, and set temporary construction speed limits on College Avenue near the intersection with Lincolnway East / US 33 from Monday, April 5, until Friday, August 27, 2021. The lane restrictions are being requested as part of the US 33 & College Avenue intersection widening project. Two-way traffic will be maintained. Lane changes will occur in phases, and all necessary traffic control devices will be utilized, as shown on the attached plans.

Requested motion: Move to approve lane restrictions along College Avenue near the intersection with Lincolnway East / US 33 from April 5 until August 27, 2021.

ACCEPTED:

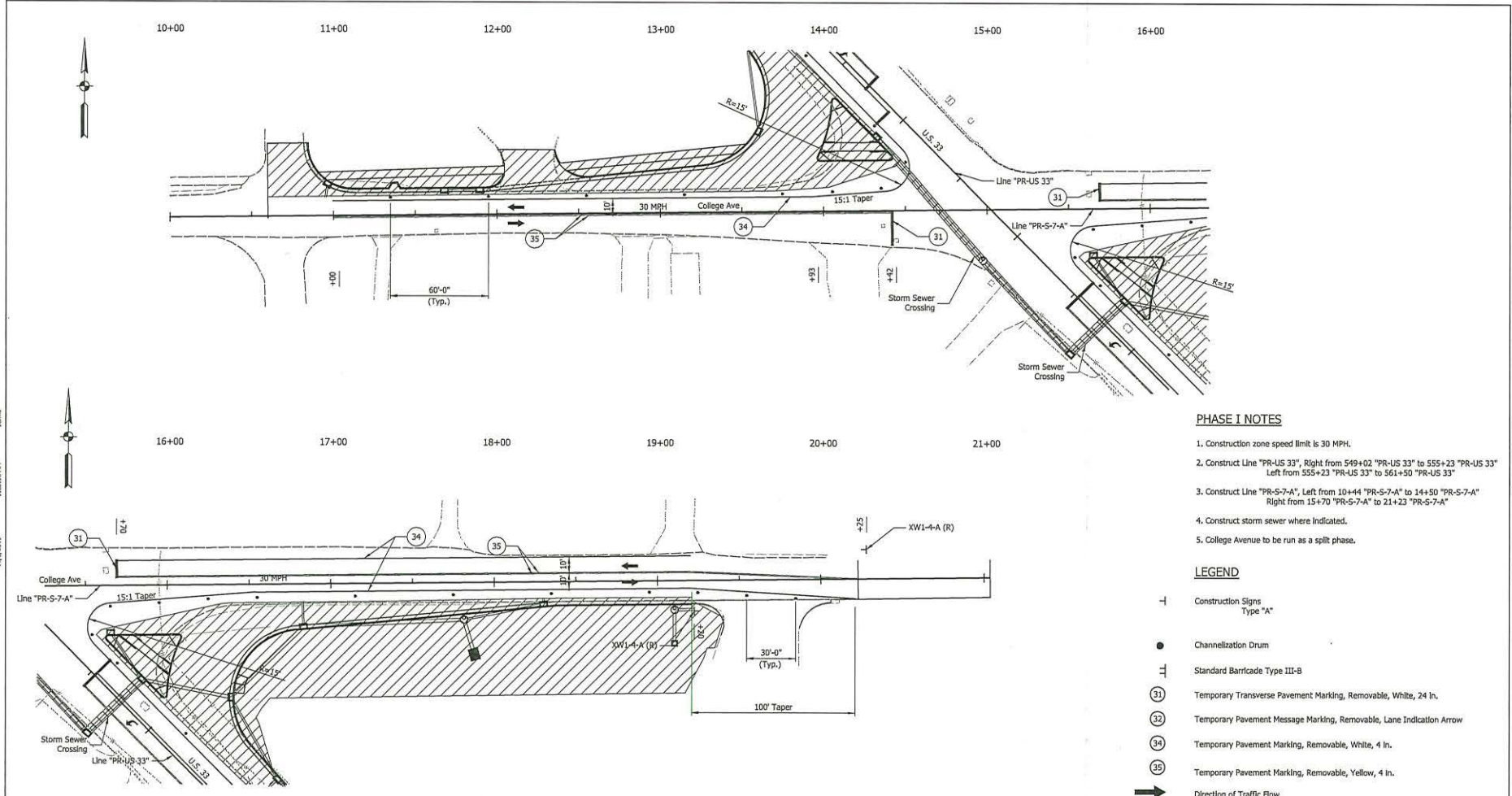
**City of Goshen
Board of Works & Safety**

Jeremy Stutsman, Mayor

Mike Landis, Board Member

Mary Nichols, Board Member

TRAFFIC CONTROL PLANS FOR COLLEGE AVENUE LANE RESTRICTIONS (2016-0021)



PHASE I NOTES

1. Construction zone speed limit is 30 MPH.
2. Construct Line "PR-US 33", Right from 549+02 "PR-US 33" to 555+23 "PR-US 33" Left from 555+23 "PR-US 33" to 561+50 "PR-US 33"
3. Construct Line "PR-S-7-A", Left from 10+44 "PR-S-7-A" to 14+50 "PR-S-7-A" Right from 15+70 "PR-S-7-A" to 21+23 "PR-S-7-A"
4. Construct storm sewer where indicated.
5. College Avenue to be run as a split phase.

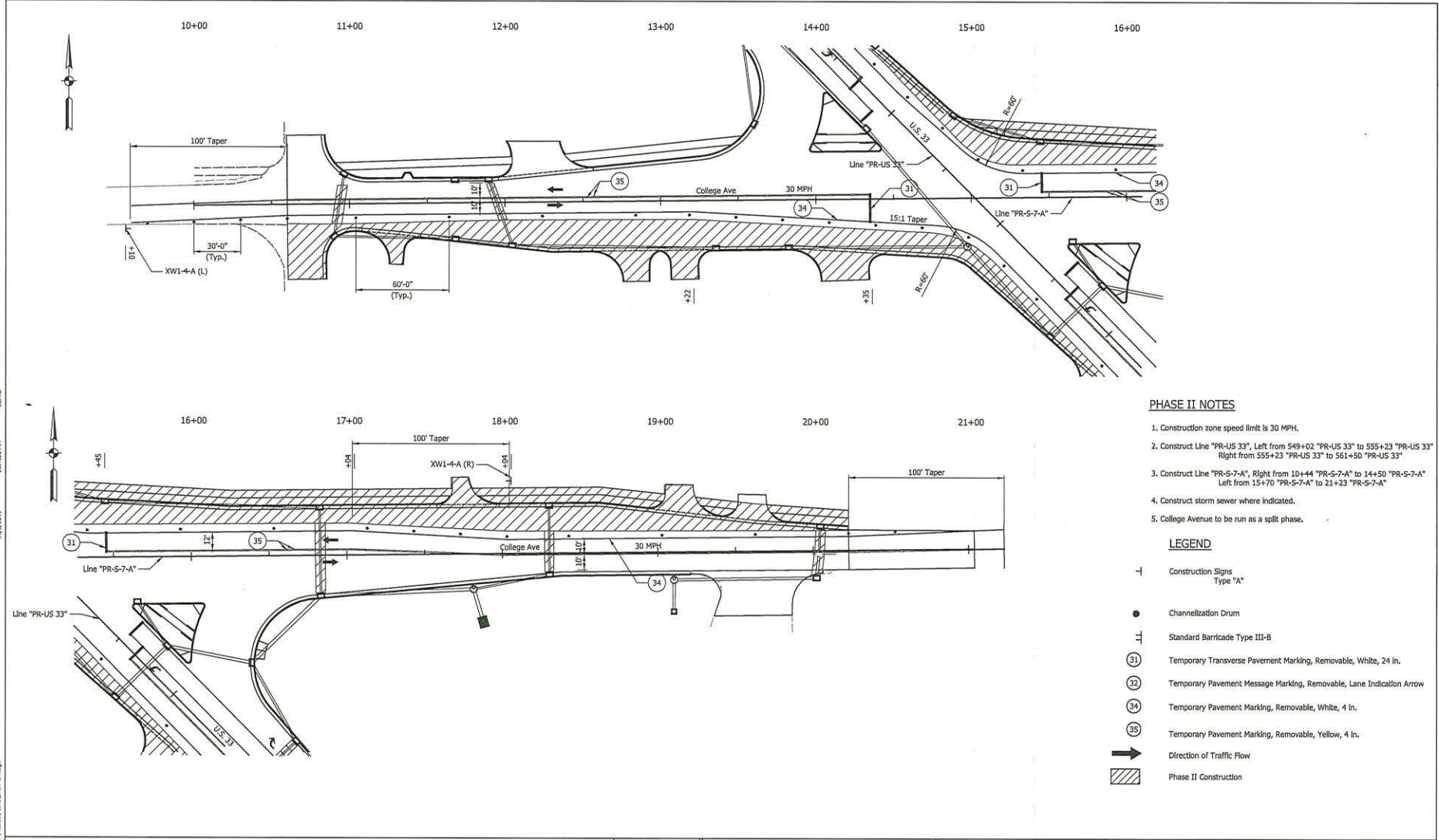
LEGEND

- ⊥ Construction Signs Type "A"
- Channelization Drum
- ⊥ Standard Barricade Type III-B
- (31) Temporary Transverse Pavement Marking, Removable, White, 24 in.
- (32) Temporary Pavement Message Marking, Removable, Lane Indication Arrow
- (34) Temporary Pavement Marking, Removable, White, 4 in.
- (35) Temporary Pavement Marking, Removable, Yellow, 4 in.
- ➡ Direction of Traffic Flow
- ▨ Phase I Construction

	RECOMMENDED FOR APPROVAL	<i>J. M. Hoy</i>	10/20/19	INDIANA DEPARTMENT OF TRANSPORTATION MAINTENANCE OF TRAFFIC LINE "PR-S-7-A" PHASE I	BRIDGE FILE NO.
	DESIGNED: JMA	DRAWN: ACB	DATE:		SURVEY BOOK NO.
	CHECKED: JMH	CHECKED: MAR			CONTRACT NO. 13 of 64
				PROJECT NO. R-1821	1383237

11/02/2019 9:23:58 AM Xena
 S:\CD\14000-405914\6257\1405914\mxd\TrafficControl.dgn

TRAFFIC CONTROL PLANS FOR COLLEGE AVENUE LANE RESTRICTIONS (2016-0021)



PHASE II NOTES

1. Construction zone speed limit is 30 MPH.
2. Construct Line "PR-US 33", Left from 549+02 "PR-US 33" to 555+23 "PR-US 33" Right from 555+23 "PR-US 33" to 561+50 "PR-US 33"
3. Construct Line "PR-S-7-A", Right from 10+44 "PR-S-7-A" to 14+50 "PR-S-7-A" Left from 15+70 "PR-S-7-A" to 21+23 "PR-S-7-A"
4. Construct storm sewer where indicated.
5. College Avenue to be run as a split phase.

LEGEND

- Construction Signs Type "A"
- Channelization Drum
- Standard Barricade Type III-B
- 31 Temporary Transverse Pavement Marking, Removable, White, 24 in.
- 32 Temporary Pavement Message Marking, Removable, Lane Indication Arrow
- 34 Temporary Pavement Marking, Removable, White, 4 in.
- 35 Temporary Pavement Marking, Removable, Yellow, 4 in.
- ➔ Direction of Traffic Flow
- ▨ Phase II Construction

S:\CD\1000-4099\1000\1007\1007\1007.dgn 11/02/2019 9:25:00 AM Jema



RECOMMENDED FOR APPROVAL	<i>J. M. Hoy</i>	10/28/19
DESIGNED: JMA	DRAWN: ACB	DATE
CHECKED: JMH	CHECKED: HMR	

INDIANA
DEPARTMENT OF TRANSPORTATION

MAINTENANCE OF TRAFFIC
LINE "PR-S-7-A" PHASE II

HORIZONTAL SCALE	BRIDGE FILE NO.
1" = 30'	
VERTICAL SCALE	DESIGNATION NO.
	1383237
SURVEY BOOK NO.	SHEETS
	15 of 64
CONTRACT NO.	PROJECT NO.
R-1821	1383237



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MEMORANDUM

TO: Board of Public Works and Safety

FROM: Goshen Engineering Department

RE: **DIERDORFF ROAD CLOSURE NORTH OF COLLEGE AVENUE (JN: 2016-0021)**

DATE: April 5, 2021

Phend & Brown has requested permission to close Dierdorff Road between Lincolnway East / US 33 and College Avenue from Tuesday, April 6 until Friday, August 27, 2021. The closure is part of the US 33 & College Avenue intersection widening project and is being requested to reduce traffic congestion and improve safety within the project work zones. All required traffic controls will be utilized. Access will be maintained to 1719 Lincolnway East. See the attached traffic control plan and closure area.

Requested motion: Move to approve the closure of Dierdorff Road between US 33 and College Avenue from April 6 until August 27, 2021.

ACCEPTED:

City of Goshen
Board of Works & Safety

Jeremy Stutsman, Mayor

Mike Landis, Board Member

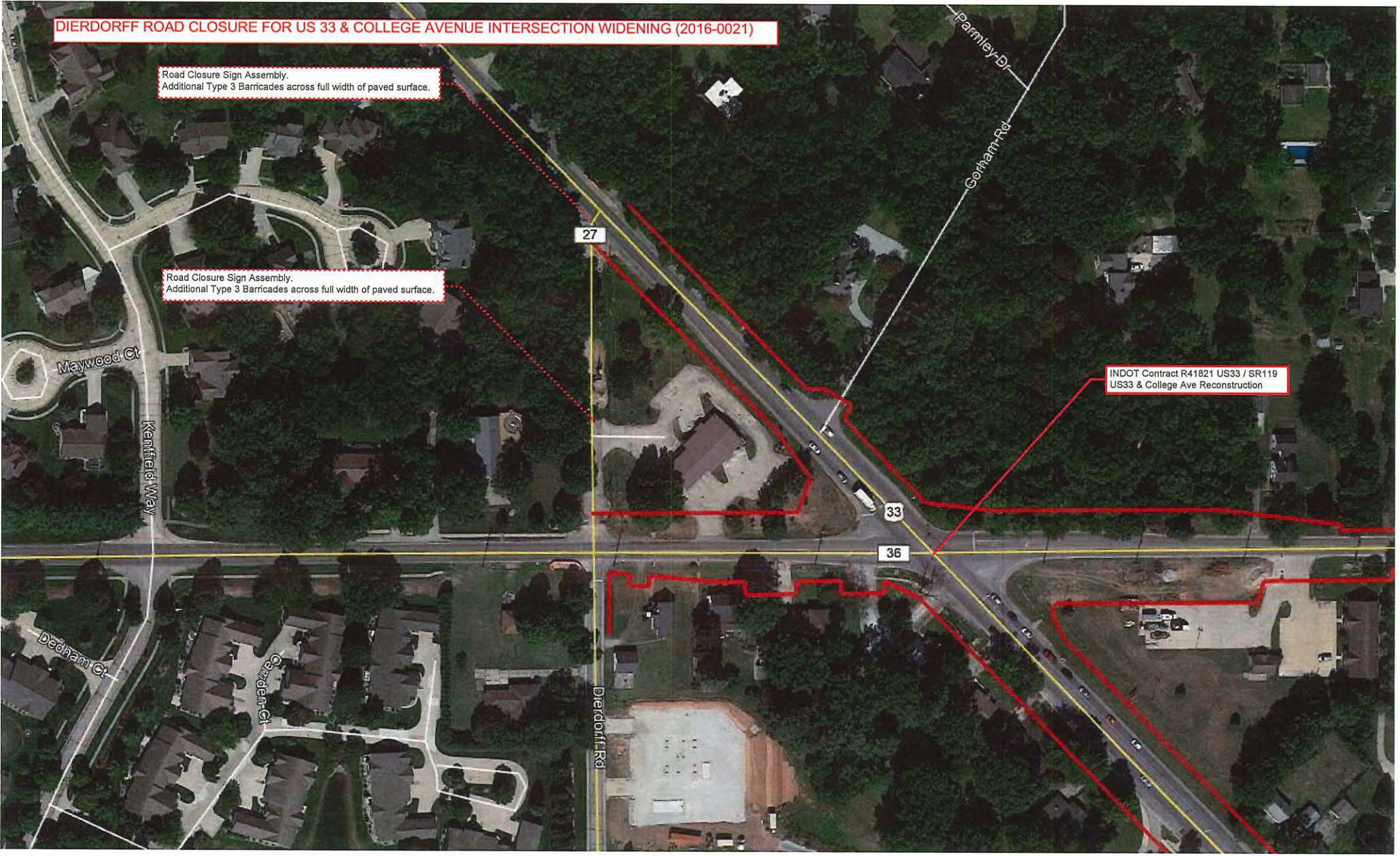
Mary Nichols, Board Member

DIERDORFF ROAD CLOSURE FOR US 33 & COLLEGE AVENUE INTERSECTION WIDENING (2016-0021)

Road Closure Sign Assembly.
Additional Type 3 Barricades across full width of paved surface.

Road Closure Sign Assembly.
Additional Type 3 Barricades across full width of paved surface.

INDOT Contract R41821 US33 / SR119
US33 & College Ave Reconstruction





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MEMORANDUM

TO: Board of Works Public and Safety

FROM: Engineering

RE: **NORTH MAIN STREET IMPROVEMENTS
(JN: 2016-0020)**

DATE: April 5, 2021

DBL will be performing work to install pavement markings on North Main Street. The work will require partial lane restrictions on North Main Street between Pike Street and the Rock Run Creek bridge, with DBL providing traffic control. DBL will maintain open access for the businesses and residents on North Main Street. The lane restriction will occur April 6, 2021.

Requested motion: Move to approve the North Main Street partial lane restriction between Rock Run Creek bridge and Pike Street on April 6, 2021.

**City of Goshen
Board of Works & Safety**

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Mike Landis, Board Member

Mary Nichols, Board Member



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MEMORANDUM

TO: Board of Public Works and Safety

FROM: Goshen Engineering Department

RE: **OLIVE STREET ROAD CLOSURE AT LINCOLN AVENUE (JN: 2019-0046)**

DATE: April 5, 2021

NIPSCO has requested to adjust the dates of the previously approved Olive Street road closure to Tuesday, April 6 until Thursday, April 8, 2021.

Requested motion: Move to approved the adjusted dates of the closure of Olive Street, just north of Lincoln Avenue, now from April 6 until April 8, 2021.

ACCEPTED:

**City of Goshen
Board of Works & Safety**

Jeremy Stutsman, Mayor

Mike Landis, Board Member

Mary Nichols, Board Member



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MEMORANDUM

TO: Board of Works and Safety and Stormwater Board

FROM: Engineering Department

RE: **WEST WASHINGTON PARKING SIGNS**

DATE: April 2, 2021

The Engineering Department has recently received several requests regarding the “2-hour parking signs” on West Washington:

- Matt Norment, owner of the Energy Well, located at 121 W. Washington has expressed concern about the limited on-street parking in front of his business and would like to see an increase in the enforcement of the “2-hour parking” signs and would like them switched to be enforceable continuously as opposed to the current 9 AM to 6 PM daily period.
- Michael Schmucker, owner of the property located at 121 W. Washington has expressed concerns about parking for the tenants of his two residential units and has requested that the “2-hour parking” signs be removed. He also noted that these were the only on-street parking signs of this nature in the downtown area.

Input from the Goshen Police Department highlighted that these parking restrictions are difficult to enforce without personnel designated to monitor them continuously and vehicles are only monitored for a citation if a complaint is received.

Currently the majority of the east-west streets in the downtown area have signs that state “Customer and Visitor Parking Only”. While these signs are virtually unenforceable, input from the EID highlighted that, in general, the business owners appreciate these signs as they convey value and priority to their patrons.

This information was presented to the Traffic Commission on March 18th. Considering the difficulty enforcing the “2-hour parking” signs and the lack of uniformity with the rest of the downtown, the Commission recommends replacing the current “2-hour parking” signs with “Customer and Visitor Parking Only” signs.

It is requested that the Board approve the recommendation. Thank you for your consideration of this request.

Requested Motion: Approve the recommendation to replace the current “2-hour parking” signs along West Washington with “Customer and Visitor Parking Only” signs.