

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD MARCH 19, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on March 19, 2018, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planning and Zoning Administrator, Assistant Fire Chief, Police Chief, Assistant Building Commissioner, Street Commissioner, Assistant Street Commissioner, Contracts and Claims Manager, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Director of Public Works, Central Garage Fleet Maintenance Manager, Community Development Director, Brownfield Coordinator, Communications Coordinator.

REQUEST TO APPROVE OUTDOOR SEATING—MAPLE INDIAN CUISINE

Maple Indian Cuisine representative Rosie Morales requested Board approval for outdoor seating at 127 South Main Street. The pedestrian walkway will remain open. City staff and INDOT had no objections to the request.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE SEWER RELIEF—508 WEST LINCOLN AVENUE

Dutch Maid Bakery owner Lyle Miller requested Board approval for sewer relief at 508 West Lincoln Avenue. The Goshen Water and Sewer Department has investigated the claim for relief and has determined that the water did not enter the sewer. The Water and Sewer Department recommends that sewer relief be granted in the amount of \$412.12.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO CLOSE POWERHOUSE PARKING LOT

INterra representative Karen Steffensen requested Board approval to close the Powerhouse parking lot on Friday, June 8, 2018 from 7:30 a.m. until 4:30 p.m. and on Saturday, June 9, 2018 from 7:30 a.m. until 12:00 p.m. for the annual Shred-It Days.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO DISPOSE OF FINALED ACCOUNTS

Utilities Office Billing Manager Kelly Saenz requested Board approval to dispose of finaled Water/Sewer accounts. The original amount of unpaid final Water/Sewer accounts for this period was \$10,884.65. Collection letters were sent out and payments of \$5,742.32 have been collected. The uncollected amount equals \$5,742.32. It is requested to move the uncollected finaled accounts from active to Collection, Sewer Liens, and Write Offs. These are accounts that for the most part were finaled through Wednesday, January 24, 2018.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT—STATE OF INDIANA

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for an agreement with the State of Indiana. For the last few years, the State of Indiana has provided quantity purchasing for any Indiana government entity for the purchase of road salt. The City of Goshen has been participating in the QPA. The State of Indiana is now collecting information from local government entities to prepare the road salt bid for the 2018-2019 winter season. When the City's information is input on their website, it is a commitment for the purchase.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE OCCUPANCY PERMIT—2229 WESTORIA DRIVE

Legal Department Paralegal Amanda Fisher requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with Windshire Corp. for the new residence constructed at 2229 Westoria Drive. The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions (stabilize site and plant all required landscaping). Once all Building Code requirements have been met, the agreement has been executed by all parties, and a surety in the amount of Six Thousand Five Hundred Dollars (\$6,500.00) is provided to the City to insure the timely completion of the remaining work, the City will issue a certificate of occupancy for the location. The remaining work will be completed as soon as conditions permit, but no later than June 15, 2018.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION 2018-11

Legal Department Paralegal Amanda Fisher requested Board approval for Resolution 2018-11 entitled, "APPROVE AND AUTHORIZE EXECUTION OF A WATER AND SEWER AGREEMENT WITH CRISTY A. ELDRIDGE."

Cristy A. Eldridge, hereinafter referred to as "Property Owner," is the owner of real estate at 20877 State Road 119; and Property Owner wishes to obtain City water services and sewer services for this real estate, however, the real estate is located outside the corporate limits of the City of Goshen.

NOW, THEREFORE, BE IT RESOLVED by the Goshen Board of Public Works and Safety that:

1. The terms and conditions of the Water and Serwer Agreement with Cristy A. Eldridge, attached to and made part of this resolution are approved.
2. Mayor Jeremy P. Stutsman is authorized to execute the Water and Sewer Agreement attached to and made part of this resolution on behalf of the Board of Public Works and Safety and the City of Goshen.
3. This authorization is contingent upon the Goshen Common Council authorizing the extension of City water utilities and sewer utilities to the real estate located outside the corporate limits of the City of Goshen at 20877 State Road 119.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

(PASSED and ADOPTED on March 19, 2018)

ANNOUNCEMENT—NATIONAL TORNADO TESTING DAY

Assistant Fire Chief Merv Miller announced that the National Tornado Testing Day would be held on Tuesday, March 20, 2018. Sirens will be tested at 10:00 a.m. and 7:00 p.m.

REQUEST TO APPROVE FLOOD RESTORATION GRANT PROGRAM CONTRACT

Community Development Director Mark Brinson requested Board approval for a contract between the City of Goshen and LaCasa for the Flood Restoration Grant Program. The contract sets terms and conditions under which owner-occupied properties can receive assistance with critical needs that include replacing items such as water heaters, furnaces, electrical wiring, and plumbing. There is an overall cap of \$2,500.00 per home.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE LANE RESTRICTIONS—KERCHER ROAD FROM THE RAILROAD TRACKS TO THE BRIDGE JN: 2012-0017

Director of Public Works Dustin Sailor requested Board approval for lane restrictions on Kercher Road. Reith-Riley has requested permission to have a moving daytime lane restriction on Kercher Road between Norfolk Southern's Marion railroad line and the Kercher bridge over the Elkhart River. The lane restriction will begin Monday, March 19, 2018 and continue through Friday, March 30, 2018.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

ANNOUNCEMENT—COUNTY ROAD 40 AND US HIGHWAY 33 WATER MAIN UTILITY EXTENSION JN: 2017-0012

Director of Public Works Dustin Sailor announced that Niblock Excavating, Inc. will begin installing the remaining 12" ductile iron water main on the east side of US 33 from CR 40 to

Skyview Drive beginning on Tuesday, March 20, 2018. The installation and testing of the new water main is anticipated to be completed by Friday, March 30, 2018. No lane restrictions or closures will occur during the water main installation. Driveway approaches, roadway patches, and yard restorations will be completed following the water main installation.

REQUEST FOR SEWER RELIEF—419 NORTH FIFTH STREET

Mr. Ronald Davidhizer requested sewer relief at 419 North Fifth Street. Mr. Davidhizer was not present for the request. Per the Water and Sewer Department, no water from a broken pipe entered the sewer. The Water and Sewer Department recommends sewer relief in the amount of \$149.88.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST FOR SEWER RELIEF—1413 SOUTH MAIN STREET

Mr. Ronald Davidhizer requested sewer relief at 1413 South Main Street. Mr. Davidhizer was not present for the request. Per the Water and Sewer Department, no water from a broken pipe entered the sewer. The Water and Sewer Department recommends sewer relief in the amount of \$496.61.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____

CLERK-TREASURER ANGIE MCKEE